



Molly Hill
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ATTENTION!

You **MUST** bring the following materials to your individual meeting with Treasurer:

- ___ Completed forms received at Roundtable meeting:
 - ___ Budget Request Form (signed)
 - ___ Inventory Sheet (signed)
 - ___ Semester Evaluation
- ___ Copy of your most current bank statement
- ___ Copy of your club's constitution
- ___ Printed copy of driving directions for any planned trip or game you are attending (maps can be found on maps.yahoo.com or mapquest.com)
- ___ Printed copy of ticket prices for any airline tickets if you are flying somewhere
- ___ Printed copy of equipment prices for any equipment you are requesting (obtain pricing info from magazines, online, etc.)

If you have any questions, please contact the Treasurer at mhill@mail.niagara.edu