



Budget Request Form for Clubs

To be used in conjunction with NUSGA Budget Rules

Niagara University Student Government Association
 Lower Level Gallagher Center
 Niagara University, NY 14109

Club Name:	
Number of Expected Members:	
Yearly Dues:	\$
Current Bank Balance:	\$
Club Advisor:	

Uniforms			Notes:
Allowance	Quantity	Total	
\$17.00		\$	

Apparel			Notes:
Allowance	Quantity	Total	
\$12.00		\$	

Banquet			
Location:			
Date:			
Allowance	Quantity	Total	Notes:
\$8.00		\$	
\$12.00		\$	

Conference	
Conference Name:	
Location:	
Date:	
Purpose:	
Expenses	Amount Requested
Lodging:	\$
Registration:	\$
Transportation:	\$
Total:	\$

Trip	
Location:	
Date:	
Purpose:	
Expenses	Amount Requested
Lodging:	\$
Admission:	\$
Transportation:	\$
Total:	\$

*	Speakers & Events	Notes:
	Amount Requested: \$	

	Instructor	Notes:
	Amount Requested: \$	

*	Equipment		Notes:
	<i>Quantity</i>	Total	
		\$	
		\$	

TOTAL AMOUNT REQUESTED:	\$
TOTAL AMOUNT TO BE RAISED (10% of Total):	\$

Advisor Signature Date

Club Rep. Signature Date

Print Name

Print Name

Comments:

* Look at Budget Rules in NUSGA Master Doc to see what items can be requested